

Special Topics for DoD and Federal Institutions 'Community Of Practice'

Virtual Fall COP
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Agenda

- 2021 COE Meeting Schedules
- Review Revisions to
 - COE Policies and Rules
 - Revisions to Handbooks
 - Federal Standards/Criteria
 - Discuss Standards/Criteria Concerns
- Discuss and Practice with COE Discourse
- Open Discussion on Federal Concerns
 - Best Practices & Lessons Learned

COE 2021 Meeting Schedule

- COE Winter Commission Meeting March 4th - 5th
- Summer Commission & Exec Committee June 10th - 11th
- COE Summer Conference July 8th - 9th
- COE Committee Meetings Aug 3rd - 5th
 - Committee on Accreditation Standards & Conditions
 - Commission Committee on Policies & Rules
- COE Fall Commission Meeting Sept 18th - 19th
- Commission & Executive Committee Nov 16th
- Annual Meeting Nov 17th - 19th

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'2021 Changes' COE Policies and Rules of the Commission

- Standards Sub Committee meeting September 9, 2020 designated a Tiger team of federal COE team leads to review the recommendations made from the federal schools and present their findings to the Council for considerations.
 - Dr. Glaus
 - Bobbi Hess
 - Scott Soukup
 - Christine Goulding
 - COE Guidance

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'2021 Changes' COE Policies and Rules of the Commission

- Affiliation With COE: Changing the Approved Program List
 - 2nd Paragraph, revised (References the timeline for approving changes before a site visit) Pg. 18
 - Limits to Approvals for Changing the Approved Program List (Pg. 18)
- For Action On Financial Data:
 - Last paragraph, revised (Pg. 22)
- Guidelines For Action On Programs:
 - Time Period for Compliance revised (Pg. 22 & 24)

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'2021 Changes' COE Policies and Rules of the Commission

- Complaints:
 - Paragraph revised (added email and certified) (Pg. 54)
 - Grievance Certification (Added email) (Pg. 54)
 - Timeliness of Complaint Process (Pg. 57)
- Standard One: Institutional Mission
 - Requirements for Institutional Advisory Committees. Documentation Required/Recommended for Meetings (Pg. 70)
- "NEW SECTION - Policies and Rules - Standard Three Data Accuracy Documentation and Verification Process"

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Revisions to Handbook of Accreditation

- Section III. Affiliation with COE
 - Candidate for Accreditation
 - Revise change in candidate academy (pg. 7)
 - Award of Candidate Status – Change in last paragraph reference timeline for site visit (Pg. 9)
 - Eligibility Requirements added and revised (Pg. 10 & 12)
 - Reaffirmation of Accreditation
 - Workshop Attendance Requirements / Guidelines and Requirements for Workshop Attendance (Pg. 12)
 - Commission Action
 - Revision in time period for compliance (Pg. 18)

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Revisions to Handbook of Accreditation

- Administrative Obligations
 - Revisions to report or documentation (Pg. 23)
 - Revision to maintenance of accreditation files (Pg. 24)
- Substantive Obligations
 - Requirements Applicable to Institutional Admissions Practices added a new section for policies and procedures (Pg. 40)
- Complaints – Revision (Pg. 42)
- Requirements Applicable to Applicants for Candidacy or Accreditation – Revision federal “speak” (Pg. 43)

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Revisions to Handbook of Accreditation

- SECTION VI. Accreditation Standards, Objectives, and Criteria
 - Addition and deletion for all standards (Pg. 47)
 - Standard 2 Programs: Delete Criterion 16 (pg. 51)
 - Standard 2 Instruction: Addition Criterion B-9 (pg. 50) and C-9 (pg. 51)
 - Better defined Courseware and Coursework
 - Standard 3: Program and Institutional Outcomes
 - Now just Program Outcomes (removal of “institutions” throughout - revisions and additions (Pg. 53)
 - Standard 4: Strategic Planning
 - Revised wording

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Revisions to Handbook of Accreditation

- Standard 5: Learning Resources
 - Eliminate the requirement for a separate media plan, but included a new criteria to incorporate the contents of the media plan. (Pg. 55)
 - Instructional Equipment. Revised definitions (Pg. 56)
- Standard 6: Physical Resources and Technical Infrastructure –
 - Revised criteria 1&3 & Changed numbering (Pg. 57)
- Standard 7: Financial Resources
 - Revised criterion for clarity (Pg. 58)

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Revisions to Handbook of Accreditation

- Standard Eight: Human Resources –
 - Revisions adding in contractors and removing adjunct (Pg. 60-61)
- Standard 9: Organizational Structure
 - No changes
- Standard Ten: Student Services and Activities
 - Moved paragraphs, revisions and deletions (Pg. 64 - 72)

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Revisions to Handbook of Accreditation

New Official COE federal designator

3. Accreditation Manager (AM) :

Many organizations will often designate an individual, who is not a part of the command team, to manage accreditation, annual reporting and the development of the self-study. Any individual who is in this role must be a part of all communications between COE and the organization.

Therefore, each institution may choose to, but is not required to, designate an **Accreditation Manager (AM)** by notifying the Council.

The accreditation manager must be a permanent, full-time staff member at the main campus of the institution - other than the chief administrator or the accreditation liaison. The accreditation manager will be able to communicate directly with COE to plan, ask questions, and generally manage the organizations accreditation processes, files, etc., to keep them current with the annual changes from the commission. This individual should also be a primary person to attend annual COE conferences to stay abreast of annual accreditation updates.

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COE Discourse and Federal Concerns

- What Federal concerns do you need to be presented at the COE Committee and Commissioners meetings?
 - Criteria causing your team headaches
 - Criteria you would like to see added
 - Criteria you would like to see clarified
 - Rules or Policy changes that you would like to see?

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Questions?

Thank you



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